



## VACANCY ANNOUNCEMENT

### **ORANGE COUNTY DEPARTMENT OF FINANCE AUDITOR GRADE 14**

The Orange County Department of Finance is now accepting applications to fill the position of Auditor. This position is allocated to the competitive class. The nature of the appointment is provisional pending outcome of Civil Service exam. Civil Service examination will be announced at a later date.

This work involves responsibility for auditing the revenues and accounts of specific departments, programs or projects within the County and includes the preparation of special financial reports and audits. Work is performed under the general supervision of an administrator having direction and control over the specific department or program with leeway allowed for the exercise of independent judgment in the performance of audits. Some supervision may be exercised over the work of subordinate staff. Does related work as required.

**MINIMUM QUALIFICATIONS:** *Either:*

- (A) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Bachelor's degree in Accounting or Business Administration and one (1) year of accounting and auditing experience which shall have included auditing the following: petty cash, cash receipts, payroll and employee benefits, fixed assets and general ledger accounts; OR
- (B) Completion of 60 college semester credit hours, 18 of which are in Accounting, and three (3) years of accounting and auditing experience as defined in (A) above; OR
- (C) Graduation from high school or possession of a high school equivalency diploma and five (5) years of accounting and auditing experience as defined in (A) above; OR
- (D) An equivalent combination of training and experience as defined by the limits of (A), (B) and (C) above.

**SPECIAL REQUIREMENT:** Ability to fulfill the travel requirements of field assignments.

**Note:** Your degree or credits must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree or credits were awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.

**2025 STARTING SALARY:** County Employees - As per CSEA contract for Grade 14  
New Employee Grade 14 \$36.2095 per hour;  
\$75,315.76 annually (40-hour work week)

**SEND APPLICATIONS TO:**  
COMMISSIONER'S OFFICE  
ORANGE COUNTY DEPARTMENT OF FINANCE  
255 MAIN STREET  
GOSHEN, NEW YORK 10924

Employment applications can be downloaded from Orange County's website. Please visit [www.orangecountygov.com](http://www.orangecountygov.com) and follow the link to the Department of Human Resources page. Or download directly here: [Application for Employment Application](#)

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