



Steven M. Neuhaus  
County Executive

## **VACANCY ANNOUNCEMENT**

### **HORTICULTURAL ASSISTANT GRADE 08**

#### **ORANGE COUNTY DEPARTMENT OF PARKS, RECREATION, AND CONSERVATION**

The Orange County Department of Parks, Recreation, and Conservation is now accepting applications for the position of Horticultural Assistant. This position is assigned to the Arboretum at Thomas Bull Memorial Park. This position is allocated to the competitive class. The nature of the appointment is provisional, pending the outcome of a Civil Service Examination. Civil Service Examination will be announced at a later date.

This is specialized gardening and groundskeeping work involving responsibility for the identification, organization and development of a variety of horticultural specimens for the Arboretum as well as for the creation, development and care of all Orange County Parks garden areas. The incumbent is also required to maintain the greenhouse and to provide information to assist students or visitors with course projects. The work is carried out under the general supervision of the Horticultural Supervisor with leeway allowed for the exercise of independent judgment in planning and initiating projects. May lead and direct the work of seasonal employees and/or volunteers. Does related work as required.

**MINIMUM QUALIFICATION:** Either:

- (A) Associate's Degree in Botany, Horticulture, Landscape Architecture or a related field and (1) year of paid horticultural related experience which shall have included cultivating plants in a controlled environment; OR
- (B) Graduation from high school or possession of a high school equivalency diploma and three (3) years of paid experience as outlined in (A) above; OR
- (C) Five (5) years of paid experience as outlined in (A) above.

**SPECIAL REQUIREMENT:** Must possess and maintain a valid driver's license.

**\*NOTE:** Your credits must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your credits were awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.

**2025 STARTING SALARY:** Orange County employees according to contract, Grade 8;  
New employees: \$25.1211/hr; \$52,251.89 annually (40-hour work week)

**SEND APPLICATION TO:**

Commissioner's Office  
Orange County Department of Parks, Recreation & Conservation  
Thomas Bull Memorial Park  
211 Route 416  
Montgomery, NY 12549

**OPEN UNTIL POSITION IS FILLED.**

Employment applications can be downloaded from Orange County's website. Please visit [www.orangecountygov.com](http://www.orangecountygov.com) and follow the link to the Department of Human Resources page.  
Or download directly here: [Application for Employment Application](#)