



COMMISSIONER OF CONSUMER AFFAIRS

Orange County Government

Steven M. Neuhaus
County Executive

Resumes are being accepted for the position of Commissioner of Consumer Affairs. This position directs the Consumer Affairs activities of Orange County to ensure equity in all commercial transactions including investigations of unfair or deceptive practices against consumers. The Commissioner is charged with promoting an atmosphere of trust and respect between buyers and sellers to the benefit of the County. An employee in this position exercises a considerable amount of independent judgment and has overall responsibility for department policy and procedures, program direction, fiscal accounting and personnel appointments.

The Commissioner is appointed by the County Executive and subject to confirmation by the Legislature. Work is performed under the general administrative oversight of the County Executive. The Commissioner exercises direct supervision over a staff of professional and technical personnel. Positive interaction with the general public is a critical part of this position because of the objectives for and goals of the consumer affairs activities. The Commissioner attempts to resolve consumer complaints resulting in acceptable solutions for both buyer and seller.

Minimum Qualifications: Either:

- (A) Bachelor's Degree or higher and two (2) years of experience in the field of consumer protection, consumer education, public relations or communications, one (1) year of which must have been in a supervisory capacity; OR
- (B) Associate's Degree and three (3) years of experience in the field of consumer protection, consumer education, public relations or communications, one (1) year of which must have been in a supervisory capacity.

Note: Your degree must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree was awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.

SALARY RANGE: \$76,098 - \$180,394.07 annually depending on experience.

FINAL CANDIDATE MUST SUBMIT TO A FINGERPRINT CHECK AND CRIMINAL HISTORY AND BACKGROUND INVESTIGATION. COSTS RELATED TO SUCH INVESTIGATION SHALL BE BORNE BY THE APPLICANT.

SEND RESUME AND COVER LETTER TO:

Commissioner of Human Resources
255 Main Street
Goshen, NY 10924
OR Email SCHumphrey@orangecountygov.com*

*If the email containing the resume and cover letter are not acknowledged, please call 845-291-2008 to confirm the email was received.

Open announcement until position is filled

Employment applications can be downloaded from Orange County's website. Please visit www.orangecountygov.com and follow the link to the Department of Human Resources page. Or download directly here: [Application for Employment Application](http://www.orangecountygov.com)

An Equal Opportunity Employer
www.orangecountygov.com