



**VACANCY ANNOUNCEMENT**  
**VALLEY VIEW CENTER**  
**FOR NURSING CARE & REHABILITATION**

**ASSOCIATE DIRECTOR OF NURSING**

Steven M. Neuhaus  
County Executive

Applications are now being accepted for the position of Associate Director of Nursing (ADON) at the Valley View Center for Nursing Care & Rehabilitation. This position is allocated to the non-competitive class in accordance with NYS HELPS-Local.

This position is responsible for assisting in the administrative planning and direction of the nursing department. Responsibilities include cost-effective staffing of nursing department staff and ensuring the consistent application of personnel and administrative policies. Acts as facility's Infection Preventionist, responsible for overseeing the facility's infection prevention and control program. Serves as Administrator on Call (AOC) as required. The Associate Director of Nursing ensures compliance to all aspects of Federal and State regulatory standards related to resident assessment and reimbursement. The position also ensures the development and provision of staff training programs. Work is performed under the general supervision of the Director of Nursing. Supervision is exercised over subordinate nursing personnel. The Associate Director of Nursing acts in place of the Director of Nursing in that person's absence.

**MINIMUM QUALIFICATIONS:** EITHER:

- (A) Master's Degree in Nursing and two (2) years of experience in an administrative nursing position which shall have involved supervising the work of certified, licensed, or registered nursing personnel; OR
- (B) Bachelor's Degree in Nursing and four (4) years of experience as defined by the limits of (A) above; OR
- (C) Graduation from an approved three (3) year school of professional nursing and five (5) years of experience as defined by the limits of (A) above; OR
- (D) Associate's Degree in Nursing and six (6) years of experience as defined by the limits of (A) above.

**SPECIAL REQUIREMENT:** Must possess and maintain current New York State Registered Professional Nurse registration.

**NOTE:** Your degree must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree was awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.

**SALARY:** \$90,000.00 - \$126,000.00 per year depending on experience. Competitive benefits package includes comprehensive health, dental and vision insurance, long term disability insurance, and NYS Retirement.

**Send Application to Staff Resources:**

Orange County Department of Residential Health Care Services  
2 Glenmere Cove Road  
Goshen, NY 10924  
(845) 862-5738

Or via email to [mpearson@orangecountygov.com](mailto:mpearson@orangecountygov.com)

Employment applications can be downloaded from Orange County's website. Please visit [www.orangecountygov.com](http://www.orangecountygov.com) and follow the link to the Department of Human Resources page.

Or download directly here: [Application for Employment Application](#)

**\*Posting is Open Until Position is Filled\***

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