



Steven M. Neuhaus
County Executive

DIRECTOR OF OPERATIONS & COST CONTROL

ORANGE COUNTY GOVERNMENT OFFICE OF THE COUNTY EXECUTIVE

Resumes are being accepted for the position of Director of Operations and Cost Control in the Office of the Orange County Executive. This position is responsible for working with County departments and agencies to help ensure the day-to-day operations of Orange County government are performed in compliance with the policies set forth by the County Executive. In addition, the incumbent will assist in the provision of a professional level of services to the residents and businesses of Orange County. The work involves gaining knowledge and understanding of individual department operations as well as overall County operations in order to prescribe appropriate and effective remedies to daily operational issues. This is an appointed position, and serves at the pleasure of the County Executive.

The incumbent is currently serving in this position pending approval under Section 211 of the Retirement and Social Security Law of a waiver from the State Civil Service Commission. In order to determine if there is sufficient basis for such waiver, Orange County is conducting a public inquiry as to the availability of qualified non-retired persons for recruitment.

SALARY RANGE: \$83,998.58-193,279.36 annually depending on experience.

SUGGESTED STANDARDS: Substantial experience in financial analysis and management, with a preference for municipal management. Experience leading operations of departments and/or governmental unit(s) of one or more sizes in appointed or elected positions. The incumbent will also be required to have experience administering public safety services such as a police or fire department and experience in the development of or the participation in emergency response plan services. Strong preference for knowledge of Village or Town or City, as well as County government operations and how sharing services can be effectuated. Ability to assist and/or lead labor negotiations and assess the necessity of maintaining existing government positions or filling vacant positions as part of the overall mission of each Department and County government as a whole. Suggested minimum educational requirements: Master's Degree.

Competitive Examination is not a requirement for this position.

FINAL CANDIDATES MUST SUBMIT TO A FINGERPRINT CHECK AND CRIMINAL HISTORY AND BACKGROUND INVESTIGATION. COSTS RELATED TO SUCH INVESTIGATION SHALL BE BORNE BY THE APPLICANT.

SEND RESUME AND THREE (3) REFERENCES TO:

Commissioner of Human Resources
255 Main Street
Goshen, NY 10924

Equal Opportunity Employer
www.orangecountygov.com