



Steven M. Neuhaus
County Executive

VACANCY ANNOUNCEMENT

Assistant Fire Coordinator, Part-Time GRADE 23 ORANGE COUNTY DEPARTMENT OF EMERGENCY SERVICES Division of Fire

The Orange County Department of Emergency Services, Division of Fire is now accepting applications for the position of Assistant Fire Coordinator, Part-Time. This is an administrative position involving the responsibility for assisting the Deputy Commissioner of Emergency Services – Division of Fire Services/Fire Coordinator in planning and working on the County's programs in fire training, and mutual aid to cope with fires and other emergencies requiring the services of professional and volunteer fire safety employees.

MINIMUM QUALIFICATIONS: Either

- A) Completion of sixty (60) credit hours from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees and five (5) years of experience in a career fire department or ten (10) years of experience in a volunteer fire department or company duly organized under the laws of New York State, two (2) years of which shall have been in a supervisory* capacity; OR
- B) Graduation from high school or possession of a high school equivalency diploma and seven (7) years experience in a career fire department or twelve (12) years of experience in a volunteer fire department or company duly organized under the laws of New York State, two (2) years of which shall have been in a supervisory* capacity; OR
- C) An equivalent combination of training and experience as outlined in (A) and (B) above.

*Supervisory experience may be defined as:

- 1) Chief, Assistant Chief or Deputy Chief in a career or volunteer fire company, or
- 2) Lieutenant or Captain in a career fire department.

SPECIAL REQUIREMENT: Possess and maintain a valid New York State driver's license.

Note: Your degree or credits must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree or credits were awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.

SALARY RANGE: \$29,667.38 - \$73,446.00 annually

HOURS: 19 hours per week

FINAL CANDIDATES MUST SUBMIT TO A FINGERPRINT CHECK AND CRIMINAL HISTORY AND BACKGROUND INVESTIGATION.

SEND RESUME AND APPLICATION, BY SEPTEMBER 3, 2026, TO:

Orange County Department of Emergency Services
Attn: Vini Tankasali, Deputy Commissioner
22 Wells Farm Road
Goshen, NY 10924

Employment applications can be downloaded from Orange County's website. Please visit www.orangecountygov.com and follow the link to the Department of Human Resources page.

Or download directly here: [Application for Employment Application](#)

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*NOTE: This title may be filled in one of the below two manners:

- 1.) Through Non-Competitive appointment in accordance with the HELP Program; OR
- 2.) Appointment off the appropriate Civil service competitive list.

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