



Steven M. Neuhaus  
County Executive

## **VACANCY ANNOUNCEMENT**

### **GARAGE MANAGER GRADE 15 ORANGE COUNTY DEPARTMENT OF PUBLIC WORKS**

The Orange County Department of Public Works is now accepting applications to fill the position of Garage Manager. This position is allocated in the Competitive Class. The nature of the appointment is provisional pending outcome of the Civil Service Examination Process. Civil Service Examination will be announced at a later date.

This supervisory position is responsible for coordinating and managing all phases of administrative and labor related (automotive and heavy construction equipment repairs, replacement, rebuilding, etc.) activities of the County Garage. The work is carried out in accordance with established policies permitting considerable leeway for the exercise of independent judgment in planning and carrying out the details of the work. The work is performed under the general supervision of the Superintendent of Highway Construction. General supervision is exercised over the work of administrative support personnel in the County Garage, and the Automotive Shop Supervisor. Does related work as required.

**MINIMUM QUALIFICATIONS:** Either:

- (A) Completion of sixty credit\* hours of study and four (4) years of experience in automotive or heavy construction equipment repair, two (2) years of which shall have involved supervisory responsibilities; OR
- (B) Graduation from a vocational technical or trade school with concentration in automotive or heavy construction equipment repair and five (5) years of experience as defined in (A) of which two (2) years shall have involved supervisory responsibilities; OR
- (C) Graduation from high school or possession of a high school equivalency diploma and six (6) years of experience as defined in (A), two (2) years of which shall have involved supervisory responsibilities; OR
- (D) An equivalent combination of training and experience as defined by the limits of (A), (B) and (C). No substitution or equivalency can be made for the supervisory experience.

**NOTE:** Possession of a valid Commercial Driver's License with a "B" classification (CDL-B).

**NOTE:** Your degree or credits must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree or credits were awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.

**2023 STARTING SALARY:** Grade 15, Step 02: \$35.9302/hour; \$65,392.96 annually (35 hours per week)  
County Employees- As per CSEA contract for Grade 15

**CIVIL SERVICE EXAMINATION IS A REQUIREMENT FOR APPOINTMENT  
EXAMINATION NOTICE TO BE ANNOUNCED AT A LATER DATE**

**SEND APPLICATION TO:**  
COMMISSIONER'S OFFICE

ORANGE COUNTY DEPARTMENT OF PUBLIC WORKS  
P.O. BOX 509  
GOSHEN, NEW YORK 10924

**Open announcement until position is filled**

**IMPORTANT NOTICE: THIS POSITION IS SUBJECT TO U.S. DEPT  
OF TRANSPORTATION DRUG/ALCOHOL TESTING RULES**

Employment applications can be downloaded from Orange County's website. Please visit [www.orangecountygov.com](http://www.orangecountygov.com) and follow the link to the Department of Human Resources page.

**An Equal Opportunity Employer**

Date of Issue: 3/08/2023; position #11478 Revised 3/17/2023