



VACANCY ANNOUNCEMENT
VALLEY VIEW CENTER
FOR NURSING CARE & REHABILITATION

ASSOCIATE DIRECTOR OF NURSING

Steven M. Neuhaus
County Executive

Applications are now being accepted for the position of Associate Director of Nursing (ADON) at the Valley View Center for Nursing Care & Rehabilitation. This position is allocated to the competitive class. The nature of this appointment is provisional pending outcome of a Civil Service Examination. Open Competitive Examinations will be announced at a later date.

This position is responsible for assisting in the administrative planning and direction of the nursing department. Responsibilities include cost-effective staffing of nursing department staff and ensuring the consistent application of personnel and administrative policies. Acts as facility's Infection Preventionist, responsible for overseeing the facility's infection prevention and control program. Serves as Administrator on Call (AOC) as required. The Associate Director of Nursing ensures compliance to all aspects of Federal and State regulatory standards related to resident assessment and reimbursement. The position also ensures the development and provision of staff training programs. Work is performed under the general supervision of the Director of Nursing. Supervision is exercised over subordinate nursing personnel. The Associate Director of Nursing acts in place of the Director of Nursing in that person's absence.

MINIMUM QUALIFICATIONS: EITHER:

- (A) Master's Degree in Nursing and two (2) years of experience in an administrative nursing position which shall have involved supervising the work of certified, licensed, or registered nursing personnel; OR
- (B) Bachelor's Degree in Nursing and four (4) years of experience as defined by the limits of (A) above; OR
- (C) Graduation from an approved three (3) year school of professional nursing and five (5) years of experience as defined by the limits of (A) above; OR
- (D) Associate's Degree in Nursing and six (6) years of experience as defined by the limits of (A) above.

SPECIAL REQUIREMENT: Must possess and maintain current New York State Registered Professional Nurse registration.

SALARY: \$90,000.00 - \$118,000.00 per year depending on experience. Competitive benefits package includes comprehensive health, dental and vision insurance, long term disability insurance, and NYS Retirement.

CIVIL SERVICE EXAMINATION IS A REQUIREMENT FOR PERMANENT APPOINTMENT

The successful candidate will be subject a Criminal History Record Check.

Send Application to Staff Resources:

Orange County Department of Residential Health Care Services
2 Glenmere Cove Road
Goshen, NY 10924
(845) 291-4497

Posting is Open Until Position is Filled

Employment applications can be downloaded from Orange County's website. Please visit www.orangecountygov.com and follow the link to the Department of Human Resources page.

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