

**ORANGE COUNTY CLASS SPECIFICATION**

**TITLE:** ASSISTANT GOLF COURSE SUPERINTENDENT **GRADE:** 12

**TITLE ABBREVIATION:** ASST GLF CO SUPT **TITLE NO.:** 6070

**JURIS.CL:** C **SALARY CODE:** 01 **UNIT:**        **EEO CODE:** SM **FLSA CODE:** NE

**DEPARTMENT:** PARKS, RECREATION AND CONSERVATION **DIVISION:** MAINTENANCE

**SUPERVISOR'S TITLE:** GOLF COURSE SUPERINTENDENT

**DISTINGUISHING FEATURES OF THE CLASS:** Under supervision of the Golf Course Superintendent, this position is responsible to assist in the maintenance of the golf course and related park facilities. Supervision is exercised over the work of assigned personnel. Does related work as required.

**TYPICAL WORK ACTIVITIES:**

Maintains an 18-hole public golf course and related park facilities;

Assists in scheduling and planning of maintenance, repairs, construction and all aspects of grooming the golf course and park system athletic fields;

Assigns work to golf course maintenance staff on a weekly or daily schedule to meet the demands;

Assists in ordering and budgeting for golf course and other maintenance;

Assists in all safety programs;

Maintains operational records;

Participates in the maintenance of the golf course and related park facilities, including ice-skating areas, and snow removal.

**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL**

**CHARACTERISTICS:** Good knowledge of the proper care and upkeep of golf greens and athletic fields and ability to keep same in fit condition for play; good knowledge of weeds, insects, fungi pests and fertilizers; good knowledge of and the ability to maintain and repair specialized golf course equipment; ability to supervise the work of others; reliability; strength; endurance; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:** Either:

- (A) An Associate's Degree in Turfgrass Management or related field and one (1) year of experience in the maintenance of golf courses, related facilities and equipment; OR
- (B) Graduation from high school or possession of a high school equivalency diploma and three (3) years of experience as defined in (A) above.

**Note:** Your degree or credits must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree or credits were awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.

**SPECIAL REQUIREMENTS:**

Must possess and maintain a valid category 3A (Ornamental and Turf) Commercial Pesticide Applicator Certification issued by the New York State Department of Environmental Conservation within one year of appointment.

Must possess and maintain a valid driver's license.