

ORANGE COUNTY CLASS SPECIFICATION

TITLE: BUILDING CONSTRUCTION SUPERVISOR **GRADE:** 12

TITLE ABBREVIATION: BLDG CONST SUPV **TITLE NO.:** 6117

JURIS.CL: NC **SALARY CODE:** 01 **UNIT:** **EEO CODE:** SC **FLSA CODE:** NE

DEPARTMENT: PUBLIC WRKS/ENVIRONMENTAL FACILITIES **DIVISION:** BLDGS/SEWER

SUPERVISOR'S TITLE: PRINCIPAL SANITARY ENGINEER (EF&S)

DISTINGUISHING FEATURES OF THE CLASS: This is a leadership position involving responsibility for accomplishing preventive maintenance, repairs, trouble shooting, and minor new construction for county buildings, sewer lines, manholes, and other infrastructure. Plans work schedules and preventive maintenance schedules and determines materials required. Works under the general supervision of the Principal Sanitary Engineer (EF&S) with latitude for independent judgment in executing assignments. Supervises the work of a group of both specialized and routine maintenance personnel. Does related work as required.

TYPICAL WORK ACTIVITIES:

1. Directs a team of personnel having specialized capabilities in such trades as carpentry, painting, plumbing, heating/air-conditioning, electrical, masonry, etc.;
2. Plans the work to be performed, schedules the construction and maintenance team and inspects finished work for acceptability;
3. Assists in the development of preventive maintenance program(s) for owned and leased county buildings, sewer lines, manholes, and other County infrastructure;
4. Oversees and participates in construction and maintenance work in some or any of the following:
 - A. Constructs and repairs foundations.
 - B. Constructs and repairs exterior walls.
 - C. Constructs and repairs general framing.
 - D. Constructs and repairs roof surfaces and access such as framing, gutters and so forth.
 - E. Constructs and repairs or relocates interior partitions and ceilings.
 - F. Prepares and installs all kinds of flooring.
 - G. Paints exterior and interior of buildings and structures.
 - H. Performs general plumbing installation and major repair when required.
 - I. Constructs and repairs walkways, sidewalks, parking areas, etc.

- J. Maintains and repairs electrical heating and air-conditioning equipment;
- K. Inspects and repairs sewer lines and manholes;
- L. Uses pipeline video equipment to inspect condition of sewer lines, pinpoint problems, etc.;
- M. Inspects sewer construction and repair work performed by contractors.

- 5. Maintains records of work performed, cost requirements, maintains schedules, and other maintenance construction performance records.

FULL PERFORMANCE KNOWLEDGES, SKILLS ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of construction equipment, carpentry, concrete, reinforcing steel, construction accessories and miscellaneous construction equipment; good knowledge of the principles and techniques of facility design and construction; good knowledge of safety precautions in construction; working knowledge of confined space entry procedures and hazardous material handling procedures as required for particular assignments; ability to read and interpret blue prints, plans and specifications; ability to follow and understand oral and written instruction, initiative and resourcefulness, physical strength and stamina, physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

- (A) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with an Associate's Degree or higher in Engineering Science, Construction Technology, Architecture, or a related field and three (3) years of experience in the design, construction, maintenance or inspection of facilities or infrastructures; OR
- (B) Graduation from high school or possession of a high school equivalency diploma and five (5) years of experience as described in (A) above; OR
- (C) An equivalent combination of the training and experience as defined by the limits of (A) and (B) above.

SPECIAL REQUIREMENT: Possession of a valid driver's license.

REVISED: 05/9/13 AT