

ORANGE COUNTY CLASS SPECIFICATION

TITLE: GROUNDSKEEPER **GRADE:** 05

TITLE ABBREVIATION: GROUNDSKEEPER **TITLE NO.:** 6352

JURIS.CL: NC **SALARY CODE:** 01 **UNIT:** **EEO CODE:** SM **FLSA CODE:** NE

DEPARTMENT: PUBLIC WORKS **DIVISION:** BUILDINGS

SUPERVISOR'S TITLE: SENIOR GROUNDSKEEPER

DISTINGUISHING FEATURES OF THE CLASS: This is routine manual work involving the performance of a variety of tasks in connection with the maintenance and upkeep of grounds. Work is performed under general supervision. Does related work as required.

TYPICAL WORK ACTIVITIES:

1. Seeds, fertilizes, waters, power mows and otherwise maintains lawns and landscaped areas;
2. Plants, transplants, fertilizes, waters, prunes and sprays trees, shrubs and flowers;
3. Collects refuse, removes leaves and other debris from lawns and roadways often utilizing power equipment in this operation;
4. Removes snow or ice and sands or salts walks and roadways using a shovel or operating a tractor or other mechanized equipment;
5. Erects and removes snow fences;
6. Digs and clears drainage ditches;
7. Removes trees and stumps using chain saw, ladder, cables, tractor, etc.;
8. Sharpens mowers and performs unskilled maintenance on other grounds' equipment;
9. May assist in maintenance of all institutional storm lines, manholes, roads, parking lots, curbing and retaining walls; this includes mixing and applying heated asphalt and stone;
10. May be assigned to a variety of indoor tasks of a janitorial or maintenance nature during periods of inclement weather.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Good knowledge of grounds maintenance operations and upkeep practices; working knowledge of planting, cultivating, pruning, and general care of plants, flowers, shrubs and lawns; working knowledge of the symptoms and means of combatting insects and other pests typical of the area; working knowledge of the operation of machinery and tools used in grounds keeping; skill in the maintenance of grounds keeping machinery, equipment and tools; ability to perform routine arduous manual work; ability to follow oral and written instructions; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Either:

- (A) Graduation from high school or possession of a high school equivalency diploma and six (6) months of paid work experience involving grounds keeping, including the use of grounds keeping machinery and tools; OR
- (B) Three (3) years of experience as described in (A) above.

ADOPTED: 5/11/73
FORMAT CHANGE: 4/2/86
REVISED: 3/1/90
JURIS CL UPDATE: 5/7/91
REVISED: 6/27/00 kmg
REVISED: 9/10/01 kmg