

## ORANGE COUNTY CLASS SPECIFICATION

**TITLE:** LIFEGUARD SUPERVISOR (SEASONAL) **GRADE:** UNG

**TITLE ABBREVIATION:** LIFEGUARD SPVSR (SNL) **TITLE NO.:** 6399

**JURIS.CL:** NC **SALARY CODE:** 14 **UNIT:**      **EEO CODE:** SM **FLSA CODE:** NE

**DEPARTMENT:** PUBLIC WORKS/PARKS **DIVISION:**                     

**SUPERVISOR'S TITLE:** VARIOUS

**DISTINGUISHING FEATURES OF THE CLASS:** The work involves scheduling and supervising the work performance of lifeguards and other seasonal employees at a designated pool/waterfront area. The position is also responsible for performing actual lifeguard activities by protecting the safety and well-being of swimmers and/or other public users of the recreational area. The work is carried out in accordance with established procedures and standards and involves the strict enforcement of all rules that apply to the safe operation of the swimming program. The work involves administrative and supervisory responsibilities. Requires the keen alertness, physical ability, and sound judgment to independently, immediately, and effectively respond to (possible) life threatening emergencies. Does related work as required.

### **TYPICAL WORK ACTIVITIES:**

1. Supervises the work of lifeguards; schedules and assigns their work activities;
2. Makes out time cards, and performs other administrative tests;
3. Stands watch over or patrols the pool/waterfront area, going to a swimmer's aid at the first sign of difficulty;
4. Applies resuscitation techniques when needed and otherwise renders first aid;
5. Insures compliance with all pool/waterfront area rules and regulations by maintaining order and enforcing standards of conduct;
6. Periodically checks of pool/waterfront equipment to insure that all systems are in proper working order;

7. Answers telephone and provides routine information;
8. Collects admission fees and performs related clerical tasks;
9. May instruct beginners in swimming techniques;
10. May supervise use of related recreational facilities;

**FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL**

**CHARACTERISTICS:** Good knowledge of first aid, life saving and rescue work as applied to accidents in and around water; ability to supervise the work of other employees; ability to swim well and instruct others; ability to communicate effectively with children and adults; ability to keep records and make simple reports; keen observation skills; mental alertness; sound judgment; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:** Proof of successful completion of coursework required to achieve valid American Red Cross or equivalent certifications in Lifeguard Training, Waterfront Lifeguard, and CPR for the Professional Rescuer AND three (3) seasons of experience as a lifeguard.

**NOTE:** ANNUAL CPR re-certification is required regardless of the expiration date noted on the card.

**AGE REQUIREMENTS:** Candidates must be at least 18 years of age.

REVISED: 5/31/12 at