

ORANGE COUNTY CLASS SPECIFICATION

TITLE: PUBLIC HEALTH NURSE **GRADE:** 16

TITLE ABBREVIATION: PUB HEALTH NURSE **TITLE NO.:** 6536

JURIS.CL: C **SALARY CODE:** 01 **UNIT:** **EEO CODE:** PR **FLSA CODE:** PR

DEPARTMENT: PUBLIC HEALTH **DIVISION:** PUBLIC HEALTH NURSING

SUPERVISOR'S TITLE: SUPERVISING PUBLIC HEALTH NURSE

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for the performance of public health nursing activities with individuals, families, clinics and classes in accordance with the planned program of the agency. This is a specialized area of professional nursing practiced within the outlines of organized community health. The public health nurse has the responsibility for assessing the health care needs of patients and families, providing professional nursing care where necessary, and teaching families health principles for prevention of disease and maintenance of health. Work is performed under the supervision of a Supervising Public Health Nurse. Does related work as required.

TYPICAL WORK ACTIVITIES:

Provides skilled nursing care and prescribed treatment to patients in their homes and clinics and demonstrates nursing care to patients and families;

Provides nursing service in clinics and schools;

Coordinates plans for service with nutritionists, social workers, physical therapists, physicians and other professional workers concerned with individual and family health care;

Counsels and guides individuals and families in maintaining optimum health through the utilization of diet, rehabilitation procedures, immunization and personal health care;

May lead a team of peers and subordinates providing nursing care and evaluates the effectiveness of team activities;

Teaches classes, addresses groups and participates in community planning related to nursing and health;

Participates in surveys and studies related to health matters;

Performs necessary office work for assigned cases, including research, records maintenance and report preparation;

Enters case activity into medical records system using a key board and retrieves information as needed.

When assigned to the WIC program, determines nutritional risk of participants by: weighing and measuring infants and children, plotting weight gain for pregnant women, calculating anthropometric measurements and performing finger sticks to determine hemoglobin levels.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Thorough knowledge of current nursing practice; good knowledge of the epidemiological approach to the prevention and control of disease; good knowledge and understanding of the behavior of individuals throughout the normal life span; working knowledge of the administrative organization of public health and other social services within the community; skill in the application of nursing techniques; ability to develop and use computer skills appropriate to the position; ability to plan and instruct patients and staff in public health practices; ability to establish and maintain effective relationships with patients of various educational, economic and cultural backgrounds; tact; good judgment; emotional stability; initiative and resourcefulness; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Bachelor's Degree* or higher in Nursing as well as licensure and current registration to practice as a registered professional nurse in New York State.

SPECIAL REQUIREMENT: Possess and maintain a valid driver's license.

NOTES: Incumbents must maintain registration to practice as a registered professional nurse in New York State.

Upon mutual agreement between the employee and the Department of Residential Health Care Services, employees may perform professional nursing duties at the Orange County Residential Health Care Facility on an as-needed, overtime basis.

*Your degree must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree was awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.