

## ORANGE COUNTY CLASS SPECIFICATION

**TITLE:** PUBLIC HEALTH SANITARIAN **GRADE:** 13

**TITLE ABBREVIATION:** PUB HLTH SAN **TITLE NO.:** 6540

**JURIS.CL:** C **SALARY CODE:** 01 **EEO CODE:** PR **FLSA CODE:** PR

**DEPARTMENT:** HEALTH **DIVISION:** ENVIRONMENTAL HEALTH

**SUPERVISOR'S TITLE:** SENIOR PUBLIC HEALTH SANITARIAN

**DISTINGUISHING FEATURES OF THE CLASS:** This is specialized professional work monitoring a variety of programs of an investigative nature, for conformity with State and County Sanitation codes, including on site inspections, interpretation of laboratory results, preparation of reports and recommendations, and testifying at enforcement proceedings. Work is performed under the general supervision of a higher-level public health sanitarian and working supervision may be exercised over Public Health Technicians and trainees. Incumbents may be required to work evenings and/or weekends. Does related work as required.

**TYPICAL WORK ACTIVITIES:**

1. Conducts code compliance inspections and investigations on any of the following: food service establishments, food preparation and sanitation facilities in schools, private water supplies, private sewage disposal plants, water bottling plants, temporary residences, migrant labor camps, swimming pools and bathing beaches, mobile home parks, children's camps, institutions, and nuisances;
2. Assists in the enforcement of State and County Sanitary Codes through on-site inspections to determine cleanliness of employees and premises, cleanliness and disinfection of equipment, sanitary facilities and controls, lighting and ventilation provisions and food protection efforts. May issue warnings and summonses to violators and may if necessary, subsequently testify at closure hearings;
3. Recommends issuance of permits, attesting to regulatory compliance and if necessary recommends suspension or revocation of permit;
4. Collects samples of sewage, water, and food for laboratory examination;
5. Plans inspection schedules and work assignments of technicians and trainees; follows-up in cases where these employees encounter difficulties;
6. Maintains records and handles a variety of technical correspondence;

7. Prepares and reviews inspection reports, maintains on-going communications with proprietors, owners, and operators of facilities under jurisdiction of sanitation codes;
8. Investigates complaints from public and inspects such nuisances as mosquito and fly breeding places, and rodent harborages;
9. Conducts related studies such as air pollution sampling and soil percolation tests;
10. Conducts environmental investigations for lead paint hazards in accordance with State Health Department and USEPA procedures;
11. May review design plans for food service establishments, temporary residences, and children's camps, and follow up through the construction and installation phases.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Good knowledge of environmental health principles and practices, sanitation laws, regulations and modern inspection methods; good knowledge of public health federal, state, and local laws, regulations, policies and procedures; good knowledge of public health principles; computer knowledge including spreadsheet and database software; ability to train others in environmental health work; ability to supervise program activities conducted in the field; ability to supervise for the work of others; ability to express ideas clearly and effectively both orally and in writing; ability to prepare clear and accurate records and reports; ability to read and understand complex written information; ability to develop and maintain good public relations; good professional judgment; resourcefulness; initiative; tact; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:** Either:

- (A) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with a Bachelor's Degree with 30 credit hours in the natural sciences, of which not more than twelve (12) credit hours may be in the applied sciences, and must satisfactorily complete a Public Health training course approved by the New York State Health Department within two years of appointment; OR
- (B) Five (5) years experience as a Public Health Technician and satisfactory completion of a Public Health training course approved by the New York State Health Department.

**SPECIAL REQUIREMENT:** Incumbents must possess a valid driver's license.

**NOTE:** The term natural science shall mean a science such as biology, chemistry or physics that deals with the objects, phenomena, or laws of nature and the physical world. It shall include all physical and biological sciences.

The term applied science shall mean science based courses in environmental technology, sanitation technology, medical technology, public health, infection control or food science.