

**ORANGE COUNTY CLASS SPECIFICATION**

**TITLE:** PUBLIC HEALTH TECHNICIAN TRAINEE (SPANISH/ENGLISH SPEAKING) **GRADE:** 10

**TITLE ABBREVIATION:** PUB HLTH TECH TR (SP/ENG) **TITLE NO.:** 565580

**JURIS.CL:** C **SALARY CODE:** 01 **EEO CODE:** TE **FLSA CODE:** NE

**DEPARTMENT:** HEALTH **DIVISION:** \_\_\_\_\_

**SUPERVISOR'S TITLE:** PUBLIC HEALTH SANITARIAN

**DISTINGUISHING FEATURES OF THE CLASS:** An employee in this class undergoes on-the-job training to become qualified as a Public Health Technician (Spanish/English Speaking). Under close supervision, the employee learns and assists in carrying out various elements of prevention and control programs affecting the public's health by performing such work as inspection of food service establishments, water supply systems, camping sites, motels, hotels, bathing beaches, swimming pools, etc., to ensure compliance with the State Sanitary Code. Incumbents must be fluent in both English and conversational Spanish in order to provide services to Spanish speaking clients. Employment in this title is limited to one (1) year. Upon successful completion of the one-year training term the employee is promoted to the title of Public Health Technician (Spanish/English Speaking). Does related work as required.

**TYPICAL WORK ACTIVITIES:**

Performs study and reading assignments;

Observes demonstrations and otherwise learns public health inspection techniques;

Learns and assists in making inspections related to public health programs;

Performs increasingly responsible duties as assigned.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL**

**CHARACTERISTICS:** Working knowledge of principles of natural science; working knowledge of arithmetic; working knowledge of basic principles, techniques and practice of public health inspection; ability to develop cooperative relationships with associates and to deal effectively with the public; ability to make concise reports; ability to demonstrate a working proficiency in Spanish; computer knowledge including spreadsheet and database software; skill in inspection techniques; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:** As prescribed in the Official Compilation of Codes, Rules, and Regulations of the State of New York (NYCRR) State Sanitary Code, Section 11.121:

- A. Associates Degree, including a minimum of 12 semester credit hours in the physical or biological sciences; OR
- B. Completion of 60 credit hours, including a minimum of 12 semester credit hours in the physical or biological sciences.

**SPECIAL REQUIREMENTS:**

- Must demonstrate the ability to speak, understand and write conversational Spanish;
- Must possess and maintain a valid driver's license;
- Satisfactorily complete a public health training course approved by the State Health Department within two (2) years of appointment.

**NOTES:**

- The term *natural science* shall mean a science such as biology, chemistry or physics that deals with the objects, phenomena, or laws of nature and the physical world. It shall include all physical and biological sciences. The term *applied science* shall mean science based courses in environmental technology, sanitation technology, medical technology, public health, infection control or food science.
- Your degree/credits must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree/credits were awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.