

ORANGE COUNTY CLASS SPECIFICATION

TITLE: RECREATION LEADER (SEASONAL) **GRADE:** 99

TITLE ABBREVIATION: REC LEADER (SL) **TITLE NO.:** 6828

JURIS.CL: NC **SALARY CODE:** 11 **EEO CODE:** SM **FLSA CODE:** NE

DEPARTMENT: PARKS, RECREATION & CONSERVATION **DIVISION:**

SUPERVISOR'S TITLE: RECREATION SPECIALIST (SEASONAL)

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for teaching or providing leadership in various activities of an outdoor education day camp program. An individual in this position instructs and leads activities in areas such as general science, arts and crafts, games, music and dance. The work is performed under the general supervision of a Recreation Specialist (Seasonal). Does related work as required.

TYPICAL WORK ACTIVITIES:

1. Organizes, promotes, conducts and provides personal leadership of a variety of special activities in a particular phase of the educational day camp program;
2. Keeps daily attendance records and makes reports;
3. Provides encouragement for individuals and/or groups to participate;
4. Inspects facilities and equipment to insure proper safety;
5. Distributes and maintains control over equipment and supplies;
6. Acts as sport official when required.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Working knowledge of recreation theory and practice; working knowledge of organizing and planning special activities; ability to supervise the activities of camp participants; ability to get along well with others; ability to stimulate and maintain the interest of camp participants; ability to communicate effectively with children; resourcefulness; initiative; courtesy; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Either:

- (A) Completion of thirty (30) credits at a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees; OR
- (B) Graduation from high school or possession of a high school equivalency diploma and one (1) year of work experience.

NOTE: May be required to possess current certification for water safety, first aid or CPR as deemed appropriate by the appointing authority.

6/29/06