

## ORANGE COUNTY CLASS SPECIFICATION

**TITLE:** REGISTERED PROFESSIONAL NURSE **GRADE:** 13  
**TITLE ABBREVIATION:** RPN **TITLE NO.:** 6560  
**JURIS.CL:** NC **SALARY CODE:** 01 **UNIT:**        **EEO CODE:** PR **FLSA CODE:** PR  
**DEPARTMENT:** HEALTH **DIVISION:** PUBLIC HEALTH NURSING  
**SUPERVISOR'S TITLE:** SUPERVISING PUBLIC HEALTH NURSE

**DISTINGUISHING FEATURES OF THE CLASS:** This work involves the professional nursing care of patients in accordance with established policies and procedures. Nursing care including adult health, occupational health and chest clinic activities, is provided to individuals and their families under the direction of a qualified physician and in accordance with the current accepted standards of nursing practice. Work is performed under the general supervision of a Supervising Public Health Nurse. May be required to work shifts and/or weekends. Does related work as required.

### **TYPICAL WORK ACTIVITIES:**

1. Interviews persons reported as infected or exposed to communicable diseases;
2. Staffs and generally assists physician in clinics (immunization, pediatric, STD, chest and various other);
3. Conducts investigations on contacts named by patients for prevention and control of communicable diseases;
4. Refers patients and families to other community agencies;
5. Prepares nursing records and reports;
6. Coordinates patient services with other disciplines;
7. Supervises the work of Home Health Aides when assigned to the same work site;
8. Enters case activity into records system using a computer and retrieves information as needed.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL**

**CHARACTERISTICS:** Good knowledge of professional nursing responsibilities including the medical and legal aspects of nursing; good knowledge of professional nursing practices and techniques and their relation to medical and surgical practice; good knowledge of medical asepsis, nutrition and pharmacology; ability to develop and use computer skills appropriate to the position; ability in the application of techniques; ability to follow technical oral and written instructions; ability to keep records and make reports; good powers of observation; sympathetic attitude toward the sick; ability to communicate both orally and in writing; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:**

Possession of a current New York State registered professional nurses registration at time of application, must be maintained throughout employment.

**SPECIAL REQUIREMENT:** Must possess at time of appointment and maintain a valid driver's license.

REVISED: 1/3/22 AT