

ORANGE COUNTY CLASS SPECIFICATION

TITLE: SENIOR AIRPORT MAINTENANCE MECHANIC **GRADE:** 11

TITLE ABBREVIATION: SR AIRPT MAINT MECH **TITLE NO.:** 567080

JURIS.CL: NC **SALARY CODE:** 01 **UNIT:** **EEO CODE:** SC **FLSA CODE:** NE

DEPARTMENT: PUBLIC WORKS **DIVISION:** COUNTY AIRPORT

SUPERVISOR'S TITLE: DIRECTOR OF AVIATION

DISTINGUISHING FEATURES OF THE CLASS: This is skilled work involving all phases of maintenance duties required in the upkeep of airport equipment, facilities, and adjacent properties. It also entails the operation of a variety of automotive/construction equipment used in maintaining runways and surrounding grounds. General instructions are received regarding what tasks to perform with leeway for planning the details of each assignment. This position differs from that of an Airport Maintenance Mechanic by virtue of the level of responsibility. Oversees work performed by subordinate employees assigned to the airport maintenance department. Does related work as required.

TYPICAL WORK ACTIVITIES:

Checks and diagnoses airport equipment for type and extent of repairs;

Performs skilled operations in making repairs on heavy and light motor and mechanical equipment such as trucks, loaders, mowers, etc.;

Oversees and participates in operating snowplows, rotary plows, sanders, sweepers, and gang mowers in maintaining runways and adjacent grounds;

Operates, as necessary, machine shop equipment, including lathes, grinders, drill presses and other metal working machines to make and repair parts for mechanical equipment;

Oversees and performs maintenance of airport fuel farm, dispensing vehicles and equipment; Performs fueling of aircraft as required;

Inspects, repairs and maintains fuel farm and fuel trucks;

Evaluates and inspects all airport buildings, grounds, parking lots, roads, aeronautical equipment, vehicles and equipment for needed maintenance;

Directs and participates in repairing buildings including garage/ hangar doors, windows, interior and exterior walls, oil fired furnaces, water pumps, plumbing equipment, sewer and water systems, and air circulating systems; electrical fixtures, drainage structures, doors and windows;

Oversees and assists in the maintenance and repairs of taxi and runway lights, floodlights, beacon lights and other special airport electrical equipment;

Repairs and maintains paved areas - runways, ramps, and parking lots;

Purchases goods and services, providing specifications and technical information;

Welds equipment and parts by means of electric and acetylene welding;

Oversees and participates in painting both the interior and exterior of buildings;

Trains, schedules and oversees the work assigned to and performed by subordinates;

Maintains records as directed; requisitions, supplies and tools.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of practices, tools, and materials used in the maintenance and repair of trucks and other specialized automotive/construction equipment; thorough knowledge of the maintenance and repair of buildings and equipment; ability to plan and direct the work of others; mechanical aptitude; dependability; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of a high school equivalency diploma (GED) and four (4) years of work experience as an automotive and/or diesel mechanic.

SPECIAL REQUIREMENT: Must possess at time of appointment and maintain a valid Commercial Drivers License with a "B" classification (CDL-B).

ADOPTED: 11/10/2018 AT

Jurisdictional Class updated 10/12/22 AT