

ORANGE COUNTY CLASS SPECIFICATION

TITLE: SENIOR AUTOMOTIVE MECHANIC **GRADE:** 11

TITLE ABBREVIATION: SR AUTO MECHANIC **TITLE NO.:** 6598

JURIS.CL: NC **SALARY CODE:** 01 **UNIT:** **EEO CODE:** SC **FLSA CODE:** NE

DEPARTMENT: PUBLIC WORKS **DIVISION:**

SUPERVISOR'S TITLE: GARAGE MANAGER

DISTINGUISHING FEATURES OF THE CLASS: This is skilled work involving responsibility for efficient performance of a variety of automotive repair and machinist tasks requiring a thorough knowledge of the trade. General instructions are received regarding what tasks to perform with leeway for planning the details of each assignment. Immediate supervision may be exercised over assigned personnel. Does related work as required.

TYPICAL WORK ACTIVITIES:

1. Checks and diagnoses equipment for type and extent of repairs;
2. Performs skilled operations in making general repairs on such motor and mechanical equipment as autos, trucks, power rollers, shovels and graders, loaders and pump drills;
3. Faces valves and fits new bearings, pistons and rings;
4. Adjusts connecting rods and bearings;
5. Rebuilds gas and diesel engines;
6. Repairs or overhauls electrical, hydraulic and cooling brake systems, clutches, differentials, transmissions and front and rear axles;
7. Welds equipment and parts by means of electric and acetylene welding;
8. Repairs generators, starters, lights and ignition;

9. Adjusts steering mechanisms and aligns wheels;
10. Tunes motors and adjusts carburetors;
11. Operates, as necessary, machine shop equipment, including lathes, grinders, drill presses and other metal working machines to make and repair parts for automotive equipment.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Thorough knowledge of standard automotive repair methods and of the terminology and tools of the trade; demonstrated ability to make difficult repairs to automotive and other mechanical equipment; working knowledge of the machinist trade; ability to work from plans and specifications and to follow rough sketches and oral instructions; ability to lay out work for self and others; good motor and hand and eye coordination; manual dexterity; physical condition commensurate with demands of the position.

MINIMUM QUALIFICATIONS: Either:

- (A) Graduation from high school or possession of a high school equivalency diploma and possession of a certificate of completion from a vocational/technical school program in automotive or heavy equipment mechanics or related area and three (3) years of automotive or heavy equipment mechanics work experience; OR
- (B) Graduation from high school or possession of a high school equivalency diploma and four (4) years of experience as defined in (A) above.

SPECIAL REQUIREMENTS: Must possess and maintain a valid Driver's License. Must possess and maintain a Commercial Driver's License with a "B" classification (CDL-B) within one (1) year of appointment.

REVISED: 10/30/24