

## ORANGE COUNTY CLASS SPECIFICATION

**TITLE:** SENIOR GROUNDSKEEPER **GRADE:** 7

**TITLE ABBREVIATION:** SR GROUNDSKEEPER **TITLE NO.:** 6604

**JURIS.CL:** NC **SALARY CODE:** 01 **UNIT:**        **EEO CODE:** SM **FLSA CODE:** NE

**DEPARTMENT:** VARIOUS **DIVISION:**                     

**SUPERVISOR'S TITLE:** VARIOUS

**DISTINGUISHING FEATURES OF THE CLASS:** The work involves responsibility for the general improvement, maintenance and upkeep of grounds, roads and parking lots. Work is performed under general supervision. Oversees the work of groundskeeping personnel. Does related work as required.

**TYPICAL WORK ACTIVITIES:**

1. Assists in planning and coordinating grounds maintenance activities;
2. Establishes and enforces safety procedures and practices;
3. Oversees and participates in the safe and effective operation of power equipment and hand tools;
4. Oversees and participates in a variety of groundskeeping activities including seeding, grading, fertilizing, operating an irrigation system, pruning, trimming and spraying and otherwise maintaining lawns, landscaped areas, playing fields and other recreation areas;
5. Oversees and participates in removal of snow or ice and sanding or salting walks and roadways using a shovel or operating a tractor or other mechanized equipment;
6. Oversees and participates in planting, transplanting, fertilizing, watering, pruning and spraying trees, shrubs and flowers;
7. Assists in maintenance of all institutional drains, gutters, storm lines, manholes, roads, parking lots, curbing and retaining walls; this includes mixing and applying heated asphalt and stone;
8. Oversees and participates in the maintenance and repair of broken masonry, wood staircases, and gutters;
9. Responsible for maintenance and repair of all groundskeeping equipment;
10. Requisitions, stores and controls supplies, materials and tools in groundskeeping work;

11. Operates a variety of tools and grounds equipment, including, but not limited to, backhoes, tractors, mechanical post hole diggers, leveling instruments, chain saws;
12. May be assigned to a variety of indoor tasks of a janitorial or maintenance nature during periods of inclement weather;
13. Maintains logs regarding vehicle and equipment maintenance;
14. May conduct water testing.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Good knowledge of large scale grounds maintenance operations and upkeep practices; good knowledge of planting, cultivating, pruning, and general care of plants, flowers, shrubs and lawns; good knowledge of the symptoms and means of combatting insects and other pests typical of the area; good knowledge of the operation of machinery and tools used in groundskeeping; working knowledge of construction methods; skill in the maintenance of groundskeeping machinery, equipment and tools; ability to read blueprints; ability to perform routine arduous manual work; ability to follow oral and written instructions; ability to direct the work of others; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:** Either:

- (A) Graduation from high school or possession of a high school equivalency diploma and two (2) years of paid work experience in groundskeeping and groundskeeping equipment maintenance; OR
- (B) Four (4) years of experience as described in (A) above.

**SPECIAL REQUIREMENT:** Must possess at time of appointment and maintain a valid driver's license.

**SPECIAL REQUIREMENT WHEN ASSIGNED TO THE DEPARTMENT OF PARKS, RECREATION, AND CONSERVATION:** Must possess and maintain appropriate pesticide, insecticide and herbicide applicator's certification.

**SPECIAL REQUIREMENT WHEN ASSIGNED TO SUNY ORANGE:**

Must possess and maintain a valid Commercial Driver's License with a "B" classification (CDL-B) within one year of appointment.

**REVISED: 02/27/25**