

**ORANGE COUNTY CLASS SPECIFICATION**

**TITLE:** SENIOR PUBLIC HEALTH TECHNICIAN **GRADE:** 13

**TITLE ABBREVIATION:** SR PUB HLTH TECH **TITLE NO.:** 566090

**JURIS.CL:** C **SALARY CODE:** 01 **EEO CODE:** TE **FLSA CODE:** NE

**DEPARTMENT:** HEALTH **DIVISION:** ENVIRONMENTAL HEALTH

**SUPERVISOR'S TITLE:** SENIOR PUBLIC HEALTH ENGINEER

**DISTINGUISHING FEATURES OF THE CLASS:** This is an environmental health position responsible for performing and supervising environmental health public water system inspection activities. The work involves the gathering and coordination of information for use by Public Health Engineers and Sanitarians. The incumbent in this position performs the duties of the Public Health Technician (engineering side) in addition to more complex tasks related to health inspection activities especially the planning of inspections of water systems which are regulated by the County. Supervises lower-level public health technicians in the engineering section of the environmental health division. The work is performed under the direct supervision of a Senior or Principal Public Health Engineer. Does related work as required.

**TYPICAL WORK ACTIVITIES:**

Trains all public health technicians in the engineering side in the correct methods of conducting inspections of public water supply systems;

Supervises and coordinates the inspection activities of the Public Health Technicians;

Supervises the maintenance of detailed records and the preparation of reports of inspections;

Makes routine inspections of sanitary conditions of public water supplies and sewage disposal systems;

Collects water samples for compliance with Part 5 of the NYS sanitary code;  
Makes inspections of swimming pools to determine compliance with State Sanitary Code requirements;

Maintains records and prepares/reviews reports of inspections;

Determines necessity of public health precautions, such as boil water orders, based on field data;

Maintains on-going communication with public health technicians while in the field conducting water inspections, owners of facilities, and water operators under jurisdiction of sanitary code;

Follow up on customer/resident complaints related to water quality of regulated water systems;

Performs other specific tasks related to the above matters as requested;

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Assists in the development and implementation of education programs for facility operators and department staff.

**FULL PERFORMANCE, KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Good knowledge of acceptable compliance with provisions of the State Sanitary Code related to prevention and control programs affecting public health; working knowledge and understanding of the principles, techniques and practices related to public health inspection; especially water system requirements and inspection protocols; computer knowledge including spreadsheet and database software; ability to coordinate and supervise the work of others; ability to establish and maintain cooperative relationships with public; ability to train subordinates in accepted environmental health inspection techniques; skill in inspection techniques; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:**

- A. Associate degree, including a minimum of 12 semester credit hours in the physical or biological sciences, and two (2) years of experience as a public health technician involving inspection for sanitary or safety practices of public water supply systems; OR
- B. Completion of 60 credit hours, including a minimum of 12 semester credit hours in the physical or biological sciences, and two (2) years of experience as a public health technician involving inspection for sanitary or safety practices of public water supply systems.

**SPECIAL REQUIREMENT:** Must possess and maintain valid driver's license.

**\*NOTE:** Your degree or credits must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree or credits were awarded by an educational institution outside the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.

**ADOPTED: 6/10/2023 AT**