

ORANGE COUNTY CLASS SPECIFICATION

TITLE: WASTEWATER LINE MAINTENANCE SUPERVISOR **GRADE:** 10

TITLE ABBREVIATION: WASTEWATER LINE MAINT SUP **TITLE NO:** 6788

JURIS.CL: C **SALARY CODE:** 01 **UNIT:** **EEO CODE:** SC **FLSA CODE:** NE

DEPARTMENT: ENVIRONMENTAL FACILITIES & SERVICES **DIVISION:** SEWERS

SUPERVISOR'S TITLE: SUPERINTENDENT OF BUILDING CONSTRUCTION

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for supervising work crew(s) assigned to maintenance and repair of wastewater lines, maintenance holes and pump stations. Work is performed in accordance with established policies and procedures under the general supervision of the Superintendent of Building Construction with latitude for independent judgment in executing assignments. Does related work as required.

TYPICAL WORK ACTIVITIES:

1. Plans, schedules, supervises work crew and assists in the repair and maintenance of equipment and wastewater lines including interceptors, collectors, and pump stations;
2. Plans, schedules, and conducts a preventive maintenance program of all wastewater line works;
3. Operates and maintains Vac-All truck;
4. Maintains operating records, prepares reports, and prepares and maintains sewer construction permitting records, as required by EF&S and regulatory agencies such as the DEC and EPA;
5. Responsible for the training, safety and first aid of sewer maintenance personnel;
6. Supervises and participates in conducting smoke and dye tests to detect illegal tie-ins to the pipeline and leakage/breaks in the line;
7. Inspects wastewater lines, which may necessitate physically descending into maintenance manholes and open excavations;
8. Responds, in person, to complaint reports from the public;

-Continued-

9. Directs and participates as member of inflow and infiltration crew monitoring and inspecting wastewater lines via remote electronic video equipment;
10. Inspects construction of mainline sewers as required;
11. Inspects lateral sewer hook-ups for house connections;
12. Assists with plant operations and maintenance as needed;
13. Inspects building and facilities for compliance with the Orange County Sewer Use Law as needed.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Thorough knowledge and ability of techniques involving inspection, maintenance and repair of wastewater lines; thorough knowledge of safety precautions in wastewater line work; good knowledge of the operation of a wastewater treatment plant; basic knowledge of the standard practices, processes, materials and safety precautions of the plumbing and pipe-fitting trades; ability to communicate; ability to evaluate emergency situations and make learned decisions; tact and diplomacy to deal with the public under stressful conditions; ability to supervise the work of others; ability to read and interpret plans and specs; mechanical aptitude; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of a high school equivalency diploma and three (3) years of work experience in wastewater pipeline maintenance, inspection, or related activities of which one (1) year shall have been in a supervisory capacity.

SPECIAL REQUIREMENT: Must possess at time of appointment and maintain a valid Commercial Drivers License with "B" or higher classification (CDL - B).