

**COUNTY OF ORANGE
MUNICIPAL/SCHOOL
JOB CLASSIFICATION SPECIFICATION**

CLASS TITLE: ASSISTANT GOLF COURSE SUPERINTENDENT (MUNICIPAL)

TITLE #: 1071

DISTINGUISHING FEATURES OF THE CLASS: Under the supervision of the Golf Course Superintendent, this position involves responsibility for assisting in keeping the golf course in a playable condition at all times. The work is carried out according to established procedures with leeway in planning the details of each assignment. Supervision is exercised over the work of a number of employees assigned to the maintenance of the course. Does related work as required.

TYPICAL WORK ACTIVITIES:

Maintains an 18-hole public golf course and related facilities, including but not limited to, pesticide and fertilizer applications and monitoring of playing conditions;

Assists in scheduling and planning of programs for maintenance, repairs, construction and all aspects of grooming the golf course;

Assists in the daily preparation of work schedules and supervises employee productivity and quality control;

Assists in ordering and budgeting for golf course and other maintenance;

Assists in all training and safety programs;

Maintains simple operation records including fuel utilization, pesticide application forms and inventory control;

Participates in removal of snow.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of the proper care and upkeep of golf greens and ability to keep same in fit condition for golf play; good knowledge of weeds, insects and fungi pests and fertilizers; good knowledge of and the ability to maintain and repair specialized golf course equipment; ability to plan and supervise the work of others; ability to maintain simple records; resourcefulness in undertaking and completing work assignments; reliability; strength; endurance; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Either:

- (A) Graduation from a regionally accredited college or university or one accredited by the New York State Board of Regents to grant degrees with an Associates Degree in Turfgrass Management, Golf Course Management, Horticulture, or a related field and two (2) years or three (3) full golf seasons of experience in the maintenance of golf courses, related facilities and equipment; or
- (B) Graduation from a Professional Golf Turf Management School and three (3) years or five (5) full golf seasons of experience in the maintenance of golf courses, related facilities and equipment.

SPECIAL REQUIREMENTS: Must possess and maintain valid New York State Pesticide Applicators license.

NOTE: A full golf season involves course preparation for the golf season, maintenance of the course during the golf season and winterizing the course at the end of the season.

JURISDICTIONAL CLASS: Competitive

ADOPTED: 8/13/96 kmg
REVISED: 02/01/07 dmc