

**COUNTY OF ORANGE
MUNICIPAL/SCHOOL
JOB CLASSIFICATION SPECIFICATION**

CLASS TITLE: Assistant Leader - Sanitation Department

TITLE #: 1054

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for the supervision and participation in Sanitation Department assignments. Work is performed under the general supervision of the Superintendent of Public Works. Supervision is exercised over Sanitation Department Drivers and Laborers assigned to the department. Does related work as required.

TYPICAL WORK ACTIVITIES:

Supervises Sanitation Department Drivers and may operate Sanitation Department garbage collection vehicles over assigned collection routes and to and from disposal sites;

Supervises Laborers and may perform manual labor such as loading Sanitation Department vehicles along assigned routes;

Supervises and may operate Sanitation Department vehicles' packing and unloading mechanism;

Supervises Sanitation Department Drivers and may operate Sanitation Department's recycling collection vehicles over assigned routes and to and from disposal sites;

Supervises Laborers and may perform manual labor such as loading recycling collection vehicles.

Maintains records and prepares reports as required.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of the operation of Sanitation Department vehicles; ability to plan and supervise the work of others; ability to understand and follow oral and written instructions; ability to work with others as a team; ability to perform manual labor outdoors in all types of weather; dependability; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Two (2) years of experience which shall have included the operation of some type of truck or motor vehicle.

SPECIAL REQUIREMENTS: Possess and maintain a valid driver's license in a class appropriate to the requirements of the Appointing Authority.

REVISED: 06/03/14 dp