

**COUNTY OF ORANGE  
MUNICIPAL/SCHOOL  
JOB CLASSIFICATION SPECIFICATION**

**CLASS TITLE:** AUDIO-VISUAL REPAIRPERSON

**TITLE #:** 1065

**DISTINGUISHING FEATURES OF THE CLASS:** This work involves responsibility for the repair and preventive maintenance of film projection and sound producing equipment. Work is performed under the general supervision of a superior in accordance with a planned maintenance program with leeway allowed for exercising independent judgment in carrying out the details of the work. Supervision may be exercised over the work of subordinate personnel. Does related work as required.

**TYPICAL WORK ACTIVITIES:**

Inspects and repairs film projection equipment;

Repairs radios, phonographs, tape recorders, amplifiers, audiometers and other sound equipment;

Tests sound and projection equipment for proper functioning with standard test instruments;

May check and adjust closed circuit television receivers and make repairs;

May inspect, clean, splice, rewind, label and store motion picture films, filmstrips, and slides;

Answers service and repair calls to schools;

May pack films for shipment by express or messenger;

Takes inventory and orders repair and replacement parts or supplies;

Keeps records and prepares a variety of reports on maintenance and repair activities.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Good knowledge of the repair and maintenance of a variety of audio-visual equipment; good knowledge of the care and storage of films, slides and records; good knowledge of the tools, terminology and safety precautions involved in projection and sound equipment maintenance and repair; good motor and hand and eye coordination; manual dexterity; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:** Graduation from high school or possession of a high school equivalency diploma and one (1) year of experience in the repair of sound reproduction and/or visual projection equipment.

ADOPTED: 4/23/96  
FORMERLY KNOWN AS AUDIO-VISUAL REPAIRMAN