

**COUNTY OF ORANGE
MUNICIPAL/SCHOOL
JOB CLASSIFICATION SPECIFICATION**

CLASS TITLE: BUILDING MAINTENANCE MECHANIC

TITLE #: 1106

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for the efficient performance of varied maintenance and repair tasks. Performs a variety of tasks in connection with the maintenance and repair of buildings and equipment. Work is performed in accordance with established policies and procedures under the general supervision of a designated supervisor. May supervise Maintenance Workers and Maintenance Helpers. Does related work as required.

TYPICAL WORK ACTIVITIES:

Performs carpentry, plumbing, steam fitting and mechanical repairs;

Services electric motors and related electrical equipment;

Repairs various types of floors, paints interior and exterior surfaces, repairs roofs;

May assist electrician in installing, replacing and/or repairs electrical wiring;

May operate and perform maintenance on high pressure and other heating systems;

May supervise Maintenance Workers and Maintenance Helpers;

May salt and shovel walkways and operate a plow;

May mow lawns using power lawn mowers;

May supervise and participate in a variety of groundskeeping activities including seeding, grading, pruning, trimming and spraying.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of the practices, tools and materials used in the maintenance and repair of buildings and equipment; working knowledge of the operation of simple mechanical equipment; mechanical aptitude; ability to follow oral and written directions; ability to plan and supervise the work of others; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Two (2) years of experience in general building maintenance or building trades work.

NOTE: May be required to possess and maintain a valid driver's license in a class appropriate to the requirements of the Appointing Authority.

JURISDICTIONAL CLASSIFICATION: Non-competitive among Towns, Villages, School Districts and Special Districts.

REVISED 03/12/19