

**COUNTY OF ORANGE
MUNICIPAL/SCHOOL
JOB CLASSIFICATION SPECIFICATION**

CLASS TITLE: CAMP HEALTH DIRECTOR (SL)

TITLE#:1114

DISTINGUISHING FEATURES OF THE CLASS: The work involves planning and implementing a medical program including the maintenance of medical files for campers and assessing and treating campers who sustain common medical injuries or illnesses. The incumbent provides training to camp personnel and monitors safety and sanitary conditions of campgrounds and trip sites. Does related work as required.

TYPICAL WORK ACTIVITIES:

Maintains medical file for each camper according to procedures outlined in the camp's medical plan;

Maintains locked medicine cabinet and supervises campers' self medication;

Handles medical emergencies as needed;

Interacts with camper's parents or guardians to discuss any injury or illness;

Provides staff orientation training regarding procedures and guidelines for handling accidents, injuries, pre-existing health conditions and medical complaints;

Maintains daily medical log;

Monitors safety and sanitary conditions of camp and trip sites;

Prepares records and reports as required.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES: Good knowledge of health care techniques and skill in their application; ability to maintain charts and records and prepare reports; ability to develop good relationships with children, staff and parents; good observation; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Valid license/certification as a physician, nurse practitioner, physician assistant, registered nurse, licensed practical nurse, emergency medical technician, **or** must possess the following current certificates:

- a) Responding to Emergencies first aid certificate issued by the American Red Cross (ARC), or by a certifying agency determined by the State Commissioner of Health to provide an adequate level of first aid training; and
- b) Cardiopulmonary resuscitation (CPR) certificate, not exceeding one year in duration, in CPR for the Professional Rescuer issued by the ARC, or a current certificate, not exceeding one year in duration, in CPR issued by a certifying agency determined by the State Commissioner of Health to provide an adequate level of CPR training.

ADOPTED: 09/14/98 kmg

REVISED: 06/29/00 kmg

REVISED: 07/03/00 kmg

REVISED: 06/16/01 kmg