

**COUNTY OF ORANGE
MUNICIPAL/SCHOOL
JOB CLASSIFICATION SPECIFICATION**

CLASS TITLE: CHILD CARE AIDE

TITLE #: 1155

DISTINGUISHING FEATURES OF THE CLASS: This work involves the responsibility for the care of young children in a child care program. It also involves assisting mothers in learning child care practices. Work is performed under the direction and supervision of a certified teacher or nurse. Does related work as required.

TYPICAL WORK ACTIVITIES:

Oversees and cares for young children both awake and during naps;

Feeds, bathes, dresses and diapers young children and assists mothers in learning these tasks;

Provides playtime activities for children such as playing games, helping babies crawl and stimulating children with the aid of child development toys;

Assists mothers in the preparation of meals for both the children and mothers;

Changes linens on cribs and assists in washing, drying and folding linens;

Maintains a continuous inventory of supplies such as formula, baby food, toys and car seats;

May assist in toilet training young children.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Working knowledge of child care practices; ability to establish good relationships with children and others; ability to maintain discipline; ability to follow oral and written communications; ability to keep simple records; patience; tact; courtesy; resourcefulness; maturity; emotional stability; caring attitude; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Either:

- (A) Graduation from high school or possession of a high school equivalency diploma; OR
- (B) Six (6) months of experience working with pre-school children.

ADOPTED: 2/11/87

Jurisdictional Class: Non-Competitive