

**COUNTY OF ORANGE
MUNICIPAL/SCHOOL
JOB CLASSIFICATION SPECIFICATION**

CLASS TITLE: FIRE INSPECTOR (BOCES) (PT)

TITLE #: 1296

DISTINGUISHING FEATURES OF THE CLASS: This work involves responsibility for conducting fire inspections as mandated by the State. Annual fire inspections of all facilities must be completed with a 6 week window period which varies from year to year. Incumbents works only during this window period. Work is performed under the general direction of the Assistant Superintendent. Does related work as required.

TYPICAL WORK ACTIVITIES:

Conducts annual fire inspections of all facilities;

Inspects all structures for compliance with State and Local building codes;

Reports violations to appropriate authority with recommendations for corrective action;

Completes records and reports as required.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Thorough knowledge of State and Local fire ordinances and fire prevention programs as they apply to schools; good knowledge of applicable State and Local building codes; ability to analyze and interpret building plans and specifications; ability to recognize fire hazards and recommend corrective action; ability to communicate clearly both orally and in writing; good powers of observation; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Possession of a New York State Basic Code Enforcement Training Certificate.

REVISED: 05/24/06 RK