

**COUNTY OF ORANGE  
MUNICIPAL/SCHOOL  
JOB CLASSIFICATION SPECIFICATION**

**CLASS TITLE:** PUBLIC WORKS MAINTENANCE WORKER

**TITLE #:** 1495

**DISTINGUISHING FEATURES OF THE CLASS:** This is routine manual work involving responsibility for the efficient performance of a variety of municipal public works maintenance activities, such as construction, road maintenance, snow removal, or upkeep of buildings, grounds or other municipal infrastructures. Immediate supervision is received from the Public Works Supervisor or other higher level supervisor and supervision may be exercised over the work of others. Does related work as required.

**TYPICAL WORK ACTIVITIES:**

Participates in the construction, maintenance and repair of roads, streets and sidewalks;

Participates in the maintenance and repair of sewers, catch basins and drains;

Participates in the maintenance and repair of water mains, hydrants and gate valves;

Participates in the maintenance and repair of pumping stations, water and sewage treatment plants and reservoirs;

Participates in the installation, maintenance and repair of water and sewage line pipes,

Participates in the installation and maintenance of streets and traffic signs, parking meters, etc.,

Participates in the maintenance and care of parks and recreation areas and equipment;

Participates in snow removal, sanding and ice control activities;

Participates in the maintenance and minor repair of buildings and equipment;

Reads residential and commercial water meters, records meter readings and replace or repair meters;

May participate in the collection and disposal of garbage and trash;

May operate a variety of motor equipment in connection with the above work including one or more types of specialized heavy automotive equipment;

May operate and maintain a water or sewage treatment plant and perform related duties;

May supervise and direct the work of subordinate employees.

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**FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Good knowledge of the principles, practices, and equipment used in public works maintenance activities; good knowledge and skill in the operation of equipment used in public works activities; ability to understand and follow oral and written directions; ability to lead and direct the work of others; willingness to work under difficult weather conditions; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:** One (1) year of experience in public works maintenance activities, building construction or other related areas.

**SPECIAL REQUIREMENTS:** Possess and maintain a valid Driver's license in a class appropriate to the requirements of the Appointing Authority.

**JURISDICTIONAL CLASS:** Non-Competitive in Towns and Villages

ADOPTED: UNKNOWN

REVISED: 5/23/78

REVISED: 6/8/92

REVISED: 8/14/97

Revised: 9/30/02 mf

Revised: 11/19/04 dmc

REVISED: 5/02/11 dr

REVISED: 6/8/11 dr

REVISED: 6/22/11 dr