

**COUNTY OF ORANGE
MUNICIPAL/SCHOOL
JOB CLASSIFICATION SPECIFICATION**

CLASS TITLE: REGISTERED PROFESSIONAL NURSE (SCHOOL) **TITLE #:** 1530

DISTINGUISHING FEATURES OF THE CLASS: This is a professional nursing position involving responsibility for giving care to students and for performing related nursing services such a pupil health screening and notification of defects and communicable disease control requiring judgment and skills. This position differs from the certified position of School Nurse-Teacher in that there is no responsibility for either classroom instruction or guidance involved. The work is performed under the general direction of a School Physician or School Nurse-Teacher. Supervision may be exercised over the work of clerical assistants. Does related work as required.

TYPICAL WORK ACTIVITIES:

Assists the School Physician with visual and auditory screening examinations of students and employees;

Administers first aid and emergency treatment to students and employees and may provide one-on-one student nursing care;

Prepares and maintains health records for school authorities;

Assists at school immunization clinics;

Arranges to transport sick or injured students or employees to hospital, home, doctor or dentist office in cases of emergency;

Inspects the school plant, playground and cafeteria and reports on general safety and sanitary conditions;

Orders, inventories and oversees the storage of first aid and related health supplies and equipment;

Consults with attendance teachers, staff members and teachers concerning a variety of health factors related to non-attendance and communicable disease;

Prepares records and reports as required.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Good knowledge of nursing principles and techniques and their relation to medical practices and skill in their application; working knowledge of materia-medica, dietetics, sanitation and personal hygiene; skill in the application of nursing techniques and practices; ability to understand and follow technical, oral and written instructions; ability to keep records and make reports; ability to get along well with students, teachers, parents and others; ability to carry out successfully the measures prescribed; ability to plan and supervise the work of sub-professional and non-technical personnel; good observation; mental alertness; firmness; initiative; cheerfulness; patience; emotional stability; sympathetic attitude toward the sick; good moral character; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Possession of a current New York State professional nurse's registration which must be maintained throughout employment.

NOTE: When assigned to the Warwick Valley Central School District, incumbents may perform Teacher Aide duties on a substitute basis.

JURISDICTIONAL CLASSIFICATION: Non-competitive among School Districts and BOCES.

REVISED: 9/28/18 AT