

**COUNTY OF ORANGE
MUNICIPAL/SCHOOL
JOB CLASSIFICATION SPECIFICATION**

CLASS TITLE: RESERVOIR CARETAKER

TITLE #: 1538

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for routine grounds keeping work in a town reservoir and watershed area and for enforcing town ordinances concerning the use of the watershed area. An employee in this class also checks that individuals using the watershed area for recreational purposes have proper authorization. Work is performed under the general supervision of the Town Supervisor. Does related work as required.

TYPICAL WORK ACTIVITIES:

Maintains watershed area in proper condition by mowing grass, cutting brush and keeping area free of debris;

Inspects and repairs facilities located in Reservoir Park, including but not limited to the playground, pavilion, tables, boats, docks and grounds;

Patrols the reservoir by foot or boat, searching out, removing and preventing sources of pollution;

Checks all fishermen to verify that they have valid permits for fishing in the reservoir;

Enforces prohibition against swimming in the reservoir;

Receives, records and submits boat rental fees to Town Clerk;

Prepares simple activity reports.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Good knowledge of grounds maintenance activities; working knowledge of rules and regulations applicable to reservoir use; working knowledge of common causes of water pollution; mechanical aptitude; ability to add, subtract and make change; ability to understand and carry out simple written and oral directions; ability to deal with the public; ability to swim; willingness to work under adverse weather conditions; ability to travel long distances by foot in rugged terrain; tact and courtesy; integrity; physical strength and endurance; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: One (1) year of experience as a groundskeeper or in a grounds related activity.

JURISDICTIONAL CLASS: Non-Competitive

ADOPTED: 1/13/72

REVISED: 10/4/94

REVISED: 08/02/01 kmg