

**COUNTY OF ORANGE  
MUNICIPAL/SCHOOL  
JOB CLASSIFICATION SPECIFICATION**

**CLASS TITLE:** SENIOR GROUNDSKEEPER

**TITLE #:** 1585

**DISTINGUISHING FEATURES OF THE CLASS:** This work involves responsibility for the grounds maintenance activities in a municipal park system or school district. Work is performed under the general supervision of a designated higher ranking official in accordance with established rules and regulations and involves the exercise of independent judgment in carrying out the details of the work. Supervision is exercised over the work of Laborers and Groundskeepers. Does related work as required.

**TYPICAL WORK ACTIVITIES:**

Supervises and participates in grounds maintenance activities including but not limited to: cutting grass, clearing brush, repairing parking areas, pool maintenance, painting and leveling athletic fields for events, clearing snow from walks, driveways and parking areas;

Prepares and builds new facilities such as athletic fields and courts, playgrounds and parking areas;

Requisitions, stores and inventories supplies and tools used in groundskeeping work;

Instructs subordinate personnel in the use and maintenance of tools, vehicles, equipment and materials and in safety procedures;

Maintains employee records and prepares activity records;

May operate various types of light motor equipment in the performance of regular duties;

May oversee janitorial maintenance staff and participate in minor repairs and alterations.

**FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:** Good knowledge of the practices, tools, equipment, materials and terminology of grounds maintenance activities; ability to understand and follow oral and written directions; ability to plan and supervise the work of others; ability to prepare routine records and reports; willingness to perform routine manual work; dependability; physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:** Two (2) years of experience in buildings or grounds maintenance work.

**SPECIAL REQUIREMENT:** Possess and maintain a valid driver's license in a class appropriate to the requirements of the Appointing Authority.

**NOTE:** When assigned to Washingtonville Central Schools, must possess and maintain a valid Commercial Driver's license in a class appropriate to the requirements of the Appointing Authority.

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**NOTE:** When assigned to Valley Central School, must possess and maintain a NYS Pesticide Applicator's license in a category determined appropriate by the appointing authority at time of appointment.

**NOTE:** When assigned to the Town of Woodbury, must possess and maintain certification as a pool operator as mandated by the New York Sanitary Code, Section 6 - 1.21(b).

**JURISDICTIONAL CLASS:** Non-Competitive among School Districts and the Towns of Newburgh and Woodbury.

**REVISED: 03/02/22 Id**