

**COUNTY OF ORANGE
MUNICIPAL/SCHOOL
JOB CLASSIFICATION SPECIFICATION**

CLASS TITLE: WATER MAINTENANCE LEADER

TITLE #: 1758

DISTINGUISHING FEATURES OF THE CLASS: This work involves responsibility for providing working supervision and participating in the installation, maintenance and inspection of fixtures and equipment associated with a water supply and distribution system. Work is performed under the supervision of the **Water Superintendent or the Superintendent of Public Works** with some latitude allowed for the exercise of independent judgment. Working supervision is exercised over subordinate water maintenance personnel and laborers. Does related work as required.

TYPICAL WORK ACTIVITIES:

Leads and directs and participates in the installation, repair and cleaning of water meters;

Leads and directs and participates in the operation of wells and pumps as needed to supply water to distribution system as directed by a licensed operator;

Leads and directs and participates in making taps on street water for service to consumers;

Operates controls valves and gates to turn water on or off;

Leads and directs and participates in making minor repairs to such fixtures as hydrants, gates, mains and pumps;

Leads and directs and participates in the reading, repair and installation of meters;

Assists in laying mains and installing hydrants and gates;

May replenish chlorinators with chlorination compounds and adjust regulators;

May operate truck in the transportation of materials and supplies;

Exercises working supervision over custodial work at the pumping station;

Operates an electric detector to locate water mains;

Leads, directs and participates in the tasks and work in connection with maintaining grounds, buildings and facilities involving manual operations and/or use of certain equipment, such as mowers, tractors, chain saws and power tools;

Operates and oversees the operation of vehicles including backhoe, loader and vehicles in excess of 18,000 lbs. GVW;

Oversees the proper care for tools, supplies and equipment assigned to water maintenance.

May lead, direct and participate in work in connection with snow removal, spreading salt and sand and helping on plow trucks.

WATER MAINTENANCE LEADER

#1758

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of common practices, tools, terminology and principles of the trade; ability to understand and carry out written and oral instructions; ability to organize and direct the work of others; ability to withstand heavy manual labor for extended periods of time in emergencies; industry; dependability; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Either:

- (A) Graduation from high school or possession of a high school equivalency diploma and one (1) year of experience as a Water Maintenance Worker **or in related public works activities**; OR
- (B) Five (5) years of experience as a Water Maintenance Worker **or in related public works activities**.

SPECIAL REQUIREMENT: Possession of a valid driver's license in a class appropriate to the requirements of the Appointing Authority at time of appointment.

JURISDICTIONAL CLASSIFICATION: Non-Competitive

ADOPTED: Unknown

REVISED: 1/17/74

REVISED: 11/29/93

REVISED: 4/15/02 mf