

**COUNTY OF ORANGE
MUNICIPAL/SCHOOL
JOB CLASSIFICATION SPECIFICATION**

CLASS TITLE: Water Safety Director (Seasonal)

TITLE #: 1779

DISTINGUISHING FEATURES OF THE CLASS: Oversees the day-to-day operation of the swimming program. Directs all activities for the program, including training staff on program requirements, and supervising swimming instruction. Work is performed under the administrative direction of the Town Supervisor. Oversees the work of assigned personnel. Does related work as required.

TYPICAL WORK ACTIVITIES:

Schedules instruction times and assigns instructors and aides;

Supervises assigned staff;

Trains staff regarding all program requirements;

Supervises the instruction of swimming programs;

Uses rescue techniques to come to the aid of distressed swimmers;

Maintains required records;

Acts as instructor as required.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Thorough knowledge of first aid, life saving and rescue work as applied to accidents in and around water; ability to swim well and instruct others; ability to communicate effectively with assigned staff and public; ability to keep records and make simple reports; keen observation; mental alertness; sound judgment; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS: Possession of a current Water Safety Instructor certification.

JURISDICTIONAL CLASSIFICATION: Non-competitive in Towns and Villages

Adopted: 6/24/00 kmg

REVISED: 07/26/06 dmc